

APPENDIX E

WELLBEING DIRECTORATE 2013-14 Budget Summary

OVERVIEW: The Directorate's net controllable Revenue budget for 2013/14 is **£61.404m**. The projected total net expenditure after taking into account all known commitments is **£61.725m**. This represents an overspend of **£0.320m** (0.5%), a favourable movement of **£1.041m** since August.

The movement is due mainly to two significant adjustments. Firstly the removal of the budget pressure caused by the allocated corporate savings (£557k) not being achieved, funding for this is now being met corporately. And secondly the inclusion of budget savings totalling £500k due to changes in the funding of the Schools PFI.

The latest summary table is shown below

WELLBEING BUDGET MONITORING SUMMARY						
Service	Budget	Outturn	Diff	Last	Chg	%
Adult Social Care	37,734	37,234	-500	-500	0	-1%
Public Health	-150	-150	0	0	0	
Central Management	-1057	-1057	0	557	-557	0%
Children & Families	15,930	17,666	1,736	1,426	310	11%
Education (Non Schools)	9,368	8,452	-916	-122	-794	-10%
Schools (DSG)	-421	-421	0	0	0	0%
GRAND TOTAL	61,404	61,725	320	1,361	-1,041	0.5%

Directorate summary of the 2013-14 financial year: The current projected overspend is due to the pressure within the Children Looked After (Placement) budgets within children and families service, the total overspend within this service is **£1.7m**, this is offset in part by savings within the Adult Social Care service of **£500k** and Education (Non Schools) of **£916k**.

ADULT SOCIAL CARE

Explanation of variation from budget: This division is expected to underspend by £500k. This is due to the careful application of additional resources received from the recent NHS Transfer.

Adult Social Care					
SERVICE	Revised Budget	Outturn	Current Variance	Last Month	Change
	£'000	£'000	£'000	£'000	£'000
Safeguarding and Governance	242	218	-23	0	-23
ASC Management & Business Support	483	481	-1	-6	5
Access & Long Term I & S	2,528	2,381	-148	-157	9
Reablement & Directly Provided Services	5,347	4,229	-1,118	-1,077	-41
Mental Health	4,111	4,515	404	342	62
Commissioning Budgets	19,868	20,321	452	430	22
Commissioning & Contracts	5,155	5,089	-66	-32	-34
TOTAL	37,734	37,234	-500	-500	0

Progress against the 2013-14 Savings target: This service is on target to successfully achieve all its savings targets for the current year. The savings are shown in the table below along with the RAG rating:

ADULT SOCIAL CARE	Target £'000
Savings from Resource Allocation System (RAS) implementation	-100
Transformational Strategy - Wellbeing	-990
Supporting People delivery changes	-25
Review of Care Packages	-120
Project manager for service redesign	-113
TOTAL	-1,348

PUBLIC HEALTH

Explanation of variation from budget: Public Health is showing a nil variance and any pressures in the service due to demand led growth is offset by savings within public health. Underspends in staffing costs have been offset by spend on project costs as shown below.

PUBLIC HEALTH					
Detail	Revised Budget	Projected Outturn	Current Variance	Last Month	Change
Expenditure					
Employee costs	635	522	-113	-113	0
Premises costs	12	12	0	0	0
Running costs	61	68	7	7	0
Projects	4,444	4,594	150	150	0
Total	5,153	5,196	44	44	0
Income					
Government Grant	-4,988	-4,988	0	0	0
Other Income	-315	-358	-44	-44	0
Total	-5,303	-5,346	-44	-44	0
Total Net Budget	-150	-150	0	0	0

CHILDREN & FAMILIES

Explanation of variation from budget: This service is currently showing an overspend of **£1.736m**, (£1.376m August), an increase of £310k from the August monitor. This increase is due to further pressures on the Children Looked After Placement Budget which has seen another significant movement of over £500k due to 5 additional residential placements in the past month.

This is summarised in the table below:

CHILDREN & FAMILIES					
SERVICE	Revised Budget	Outturn	Current Variance	Last Month	Change
	£'000	£'000	£'000	£'000	£'000
Asylum Seekers	37	-1	-38	-22	-16
Children Looked After	5,780	7,527	1,747	1,326	421
Commissioning & Social Work	5,335	5,929	594	559	35
Family Support Services	828	891	63	64	-1
Early Help	1,470	734	-736	-567	-169
Other Children & Family Services	1,931	2,025	94	4	90
Youth Offending Team	549	561	12	12	0
Total	15,930	17,666	1,736	1,376	360

Children Looked After

This service shows an overspend of **£1,747k** in September, (£1,326k in August), an adverse net movement of £421k.

This includes a pressure of £521k due to 5 new clients in residential placements (£340k), 1 client placement that is no longer a joint placement resulting in an additional pressure of £86k and 1 client's joint IFA placement changing to a residential placement incurring additional costs of £95k. This pressure has been offset by additional savings of £100k due to the planned initiative to use the vacancies at the Mallards Childrens' Home to place up to 5 children before the end of the financial year who would have otherwise been placed in external residential placements.

Early Help

This service shows an underspend of **£736k** in September (£567k August), a favourable movement of £169k due to the delay in appointing to vacant posts until 1st Jan 14 (£100k), additional recharge of educational psychologists (£45k) and additional staff reductions (£23k) due to transfer of services to Mott McDonald under contract.

Staffing

The Commissioning and Social Work service shows an overspend of **£594k** for September (£559k August), an adverse movement of £35k.

The total staffing overspend of £410k (part of the £594k), includes £256k identified to strengthen the Child Protection teams. The £35k net adverse movement is made up of £237k gross adverse movement that includes £113k due to posts now assumed will not be filled until the year end (August assumption 1st Jan) and agency cover for vacant posts being at a higher cost than assumed in August.

Management action in delaying the filling of vacant posts has mitigated the potential overspend by (£90k) to £147k, and a further (£112k) carry forward identified from earmarked reserves in relation to the Domestic Abuse Contract has also been used to mitigate commissioning staffing costs. Further management action has been planned for a moratorium on non essential spend and that any spend be approved by Heads of service. The pressure of £150k for legal fees continues to be included and will be closely monitored.

Progress against the 2013-14 Savings target: This service has a single savings target to as shown below and is expected to fully achieve this by the end of the year. To

date savings of over £390k has been realised as a result of the new Family Finding Service Team.

CHILDREN & FAMILIES	Target £'000
Mainstreaming Family Placement Service - "Gold Project"	-380

EDUCATION (NON SCHOOLS)

Explanation of variation from budget: This service is showing an underspend of **£916k** (£294k August), a favourable movement of £622k. The movement is in relation to the change in funding arrangements for the Schools PFI scheme resulting in a saving of £500k. In addition there has been further savings caused by the retention of staff increment budget not included in the new contract with Mott McDonald (£112k), CRB checks not having to be paid to schools, due to change in status of schools to Academies and business rate refunds.

EDUCATION (NON SCHOOLS)					
SERVICE	Revised Budget	Outturn	Current Variance	Last Month	Change
	£'000	£'000	£'000	£'000	£'000
Retained Offer (Core)	4,748	3,926	-822	-294	-528
Schools Offer (Core)	4,620	4,526	-94	0	-94
Total	9,368	8,452	-916	-294	-622

Progress against the 2013-14 Savings target: This service is on target to successfully achieve all its savings targets for the current year. The savings are shown in the table below:

EDUCATION (NON SCHOOLS)	Target £'000
Previous years underspends - full year effect Wellbeing	-150
EIG savings identified Ph 1 post grant reduction	-700
Services to Schools Review	-200
TOTAL	-1,050

CENTRAL MANAGEMENT

Explanation of variation from budget: This area is expected to on budget following the decision to fund the previously reported overspend by £557k corporately. This funding is to take place at the end of the year and if this is not received then this will re-instate the budget pressure of £557k.

SERVICE	Revised Budget	Outturn	Current Variance	Last Month	Change
	£'000	£'000	£'000	£'000	£'000
Central Management					
Management	-1,057	-1,057	0	557	-557
TOTAL	-1,057	-1,057	0	557	-557

Progress against the 2013-14 Savings target: This service will not achieve the following savings. However, it has now been agreed that these savings will be funded corporately.

DETAILS	Target £'000
Planning for the Future Savings	-100
Vacant posts not required after 31 March 2013	-57
Transformational Strategy – Additional	-200
Transformation Strategy - Final stage of senior mgmt reshaping	-200
TOTAL	-557

SCHOOLS (DSG)

Explanation of variation from budget: This is a ring fenced budget and as such any variations are carried forward to the new financial year. However, the service is currently expected to breakeven.

SCHOOLS (DSG)				
SERVICE	Budget £k	Outturn £k	Variance £k	Variance %
Schools Block	49,877	49,877	0	0
Schools Block De-delegated	367	367	0	0
High Needs Block	19,106	19,106	0	0
Early Year Block	10,868	10,868	0	0
Grants	-80,639	-80,639	0	0
Net Expenditure	-417	-417	0	0%

Regeneration, Housing and Resources Directorate:

Overview: P6 – September 2013

Service	Budget / £k	Forecast Outturn / £k	Variance / £k	Variance / %
Strategic Management	316	266	(50)	-15.8%
Corporate Resources	1,685	1,683	(2)	-0.1%
Housing and Environment	14,071	14,130	59	0.4%
Estates Regeneration	7,431	7,633	202	2.7%
Total Resources, Housing and Regeneration	23,503	23,712	209	0.9%

Directorate summary for the 2013-14 year to date

At this point in time the Resources, Housing and Regeneration Directorate is forecasting an over spend position of £209k. This is after accounting for a net £536k of allocated Corporate Growth and Savings for 2013/14.

Service: Housing and Environment

Explanation of variation from budget:

The £59k adverse variance comprises £50k forecast pressure on the homelessness budget and potential loss of £50k recharge income for graffiti removal, offset by a staffing vacancy in Parks etc.

Impact of any emerging pressures in 2013-14 into future budgets:

The Impact of the economy and housing demand on temporary accommodation, the refuse contract with South Bucks (report with CMT for their decision), and the street cleaning costs of the Town Centre.

Service: Estates and Regeneration

Explanation of variation from budget:

Property Service

The team's recoverable costs of staff time on capital projects exceeds the internal fee income targets for capital works projects resulting in a previously reported net saving of £6K. However, better informed actual consultant resource costs require a £10k increase in the projected expenditure outturn converting the saving into a £4K pressure. The Corporate Repairs budget is projected to target.

Facilities & Corporate Landlords

The -£91K net saving is mainly the gross savings from HRA Recharge Income for the Housing Team's accommodation at The Centre and The Landmark Place and the reduced cost of utilities due to re-negotiated procurement contracts for St Martin's Place and the Community Centres. This combined saving reverts pressure of £63K on the Corporate Landlord budgets due to insufficient budgets transferred from Wellbeing, into the resultant saving.

It is recommended that all the above budgets are realigned as there are savings in some areas and overspends in others. It would be prudent to re-profile these rather than put growth bids in for next year as the overall bottom line for FM is sufficient. This piece of exercise is Work-in-progress and expected to be completed for the October report.

Highways Engineering

The service budgets are projected to be on target as in-year savings are factored into setting the respective budgets.

Asset Management

The previously reported net overspend of £322K is reduced to £289K. This results from a combination of a saving in respect of Joint Arrangement costs due to the closure of Slough Museum, -£87K saving from the Bus Station as the base budgets are lower than the better informed projected outturn and pressures from various budgets as below:

Cost Centre	Description	Budget £	Forecast Outturn £	Variance £	Comments
B081	Valuation	161,500	218,870	57,370	Impact of Agency Staffing Costs.
B082	Commercial Properties	(195,060)	(172,346)	22,714	Unachievable Income target. Lower overall realisable income.
B087	Age Concern	200,000	260,000	60,000	Pure pressure from costs of Service charge and utilities as budget covers rent only. Reduction in projected outturn based on actual cost-to-date
B091	Capital Disposal & Feasibility Studies	0	213,182	213,182	Costs of capital disposals exceed 4% Capital Recharge. Reduction in costs due to early

					termination of agency contracts by restructure
D452	Property Management	(71,000)	(47,500)	23,500	Unachievable income target

Progress against the 2013-14 Savings targets:

Highways Engineering projects full compliance with in-year savings factored into the service budgets. There is no known savings target in other service areas.

**Resources, Housing and Regeneration: Housing Revenue Account:
Revised Budget £5.515m, Forecast Outturn £5.515m.**

Resources, Housing and Regeneration: Housing Revenue Account Summary

HRA	Rev'd Budget £'000	Outturn £'000	Variance £'000	%	Change in month
					-
Expenditure	40,534	40,534	0	-	-
Income	(35,019)	(35,019)	0	-	-
Total	5,515	5,515	0	-	-

Service: Housing Revenue Account

Explanation of variation from budget:

At the present time, no major variances to report but the main areas of expenditure and income will be regularly reviewed. However, there is currently a forecast underspend of £2.3m on the Decent Homes and Planned Maintenance elements of the HRA capital programme (the Major Aids & Adaptations, and Affordable Homes elements may also underspend) and the funding of this reduced capital programme may have a positive impact on the £5.515m budgeted deficit.

Explanation of variation from month on month of greater than £50k:

n/a

Identification of additional in year savings and their impact:

n/a

Impact of any emerging pressures in 2013-14 into future budgets:

n/a

Identification of any income pressures:

n/a

Progress against the 2013-14 Savings targets:

n/a

Customer and Community Services:

Revised Budget £19.54m, Forecast Outturn £19.58m, overspend £46k (0.24% of the budget)

Customer and Community Services: Departmental Summary

Department	Rev'd Budget £'000	Outturn £'000	Variance £'000	%	Change in month
Customer Services, IT & Information Governance	4,408	4,178	-230	-5.10%	0
Community and Skills	6,226	6,163	-63	-0.50%	-32
Enforcement and Regulation	7,390	7,743	353	4.80%	-
Strategic Management	470	470	0	-	-
Corporate Procurement Team	284	271	-13	-4.60%	-
Transactional Services	757	757	0	-	-
Total	19,536	19,582	46	0.24%	-32

Directorate Summary for the 2013/14 year to date

At this point in time, the Customer and Community Services Directorate is forecasting an over spend position of £46k, assuming that all contract inflation and redundancy costs will be corporately funded. Details are given below:

Service: Customer Services, IT and Information GovernanceExplanation of variation from budget:

The favourable variance of £230k reflects the income trend in the last few years for the cemeteries and crematorium, and registrar, services, plus staffing vacancies.

Service: Community and SkillsExplanation of variation from budget:

A favourable movement of £32k has been seen in Community & Skills following revised salaries and supplies and services re-forecasts with an underspend for this service of £63k being forecast. This compares to the projected underspend of £31k in the previous budget monitor which comprised of a £115k compensation payment to the contractor for loss of income whilst the pool is closed at Montem for repairs (the actual compensation may be lower) offset by £146k underspend on Youth Services due to savings arising from the Staffing restructure; the Youth Services underspend assumes that the £226k severance costs incurred to achieve the restructure and agreed savings targets will be corporately funded. The restructure should generate annual savings in staff costs of over £150k.

Identification of any income pressures:

Loss of income from the temporary closure of the pool at the Montem Leisure centre will result in a compensation payment to the contractor. This has been reflected in the outturn.

Progress against the 2013-14 Savings targets:

Customer and Skills will 'absorb' £100k of the £150k underspend savings target for CCS.

Service: Enforcement and Regulation

Explanation of variation from budget:

There has been no movement in the projected outturn for Enforcement and Regulation, The £353k projected overspend on this service area comprises £140k funding pressure for the CCTV service, £15k pressure on planning fee income due to new legislation, £70k income pressure for on-street parking due to private parking and free parking after 3 p.m., £20k pressure on electricity costs for car parks, £275k income pressure for car parks due to closures and non-renewal of season tickets, projected £25k underspend on cessionary fares, and £142k underspend on salaries etc.

Impact of any emerging pressures in 2013-14 into future budgets:

£285k income pressure for car parks due to closures and non-renewal of season tickets. A growth bid will be submitted to mitigate the future effects of this ongoing loss in income.

Progress against the 2013-14 Savings targets:

Enforcement and Regulation will 'absorb' £50k of the £150k underspend savings target for CCS.

Service: Corporate Procurement Team

Explanation of variation from budget:

The favourable underspend is due to a vacant post which has still to be filled.

Service: Transactional Services

Explanation of variation from budget:

There are emerging pressures, including project work outside the normal contract, which will be reported separately. A funding gap of £2.7m has been identified and details of its funding have been reported previously.

Chief Executive: 2013-14 Monthly Summary

Overview: Period 6 – Sep '13

Service	Budget / £k	Forecast Outturn / £k	Variance / £k	Variance / %
Chief Executive	270	270	0	0
Communications	508	508	0	0
Policy	596	596	0	0
Professional Services	3,118	3,209	91	2.9%
Total Chief Executive	4,492	4,583	91	2.0%

Directorate summary for the 2013-14 year to date

At this point in time the Chief Executive's Directorate is reporting a £91k over spend.

Service: Professional Services

Explanation of variation from budget:

- Redundancy Costs one off in year 60k; and
- Agency Staffing Cost

Action to manage budget to profile:

- Awaiting income from capital schemes where the legal team have undertaken work
- Staff converting to perm from agency in third quarter
- Holding vacant posts open, particularly contract posts